

**NHCRA BOARD OF DIRECTORS MEETING MINUTES**  
**Wednesday, March 5, 2008**

**Present:** Ellen Dinerstein,, Joan Gross, Elizabeth Christensen, Carol Stewart, Bobbi Sym, Melinda Gehris, Sally Stalker, Frank Marafiote, Wendy Lasch-Williams

**Absent:** Cindy Clark, Gail Morrison

**I The meeting was called to order at 6:17 p.m.**

The Board discussed the NHCRA Mission and Goal Statement distributed at meeting of 11/7/07.

Elizabeth and Joan agreed to work together on revising goals to present at next board meeting.

**II Approval of December 5, 2007 Board Minutes**

The minutes were reviewed and revised.

Sally moved to accept the minutes as revised. Bobbi seconded the motion. All present concurred.

**III Treasurers' report**

Elizabeth distributed a 2007/2008 Financial Plan Review and Treasurer's Report for December 1, 2007 through March 1, 2008. NHCRA's income for this year is ahead of what was anticipated.

The Board discussed using additional income toward upgrading NHCRA website. NH non-profit center was discussed as a source of information for website designers as well as board member education. The Board was urged to go NH Non-Profit website to review.

Melinda motioned to approve the March 1, 2008 Treasurer's Report. Wendy seconded the motion. All present concurred.

**IV Committees**

Legislative & Courts Committee

The Board discussed HB 841 and issues in the bill relating to the training and credentials necessary for certification as a parenting coordinator, the introduction of an amendment to the requirements, and the changing of the Marital Mediation Board name to Family Mediators and Parent Coordinator Board.

The committee discussed getting information and notices of hearings out to the membership. Ellen will continue to do mass e-mails until the Communication Committee is able to take over.

#### Education Committee

Carol announced a workshop being offered at the end of March on NH Law update and changes in the Health Insurance laws.

A breakdown of workshop expenses and income was distributed for 2006/2007 and 2007/2008.

Carol presented a budget worksheet for the March 28, 2008 workshop.

Elizabeth motioned to accept the workshop budget. Bobbi seconded the motion. All present concurred.

There was discussion regarding the annual conference at the end of October 2008. Any known conflicts of scheduled ADR events at the end of October 2008 should be e-mailed to Carol.

#### Communications Committee

Wendy distributed minutes of the Communication Committee meeting.

The committee discussed press releases, obtaining a list of attendees from workshops that are not NHCRA members, the use of electronic copies of NHCRA logo to use in e-mail distributions, and developments in the newsletter.

Wendy presented information on Constant Contact a web-based contact management system. Board members were asked to look at templates in Constant Contact before the next Board meeting.

Melinda motioned to contract with Constant Contact. Frank seconded the motion. All present concurred.

#### Nominating Committee

Ellen Distributed NHCRA Board of Directors Responsibilities and Job Description and Proposed Nominating Committee Responsibilities and Timeline 2008.

The Nominating Committee is continuing to develop a list of prospective Board Members

and waiting for responses. Nominations are due on March 22nd.

Sally moved to approve Board of Directors Responsibilities and Job Description and Proposed Nominating Committee Responsibilities and Timeline 2008. Bobbi seconded the motion. All present concurred.

**V. Meeting adjourned at 8:36 p.m.**